



Port of Seattle Commission
AUDIT COMMITTEE

and SPECIAL COMMISSION MEETING*

June 17, 2021 – 2:30 p.m.

To be held in virtually via Teams in accordance with the Governor's 'Stay Healthy - Safe Start' order and Proclamation 20-28. You may view the full meeting live at meetings.portseattle.org. **To listen live, call in at +1 (425) 660-9954 and Conference ID 616 242 912#**

Committee members:

Commissioner Stephanie Bowman, Chair
Commissioner Sam Cho, Member
Committee Public Member Christina Gehrke

Also attending:

Glenn Fernandes, Internal Audit Director
Aaron Pritchard, Commission Deputy Chief of Staff
Michelle Hart, Commission Clerk
Aubree Payne, Deputy Commission Clerk

ORDER OF BUSINESS

1. Call to Order
2. Approval of Minutes – [April 8, 2021](#)

External Audits

3. Moss Adams –2020 Audit Results ([presentation](#))
Olga Darlington, Audit Partner
Anna Waldren, Manager

Updates and Approvals

4. APPROVAL of Request for Qualification (RFQ) of External Audit Services for 2022 to 2026 Operating Periods (*Lisa Lam, Assistant Director, Accounting & Financial Reporting;* *Rudy Caluza, Director, Accounting & Financial Reporting*) ([memo](#))
5. 2021 Audit Plan Update (*Glenn Fernandes, Director, Internal Audit*) ([presentation – amended 6/17](#))
6. Open Issue Follow-up (*Glenn Fernandes, Director, Internal Audit*)

Operational Audits (*Glenn Fernandes, Director, Internal Audit; Dan Chase, Manager, Internal Audit; Spencer Bright, Manager, Internal Audit – Capital*)

7. Art Program ([report](#))
8. Restroom Renovations Phase 3 Prototype ([report](#))

Information Technology Audits¹ – Not Discussed in Public Session

9. Biometrics ([redacted report](#))

Limited Contract Compliance Audits² (*Glenn Fernandes, Director, Internal Audit*)

10. Lenlyn Limited ([report](#))

Concluding Business

11. Committee Comments
 12. Adjournment
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* A quorum of the Commission may be in attendance at this meeting.

¹ *Information Technology audits are security sensitive and are not discussed in public meetings; all or part of the audit reports may be exempt from public records disclosure under RCW 42.56.420.*

² *Limited Contract Compliance audits are presented during the meeting only when there are findings, or by committee request.*